

**TOWN OF ST. GERMAIN  
OFFICE OF THE CLERK  
P.O. BOX 7  
ST. GERMAIN, WISCONSIN 54558  
[www.townofstgermain.org](http://www.townofstgermain.org)**

**MINUTES TOWN BOARD MEETING: March 11, 2024**

1. **Call to Order:** Chairman Tom Christensen called the meeting to order at 6:30 pm
2. **Pledge of Allegiance**
3. **Roll Call to Establish a Quorum:** Jim Swenson, Brian Cooper, Tom Christensen, Ted Ritter and Kalisa Mortag along June Vogel town clerk and Jeanna Vogel town treasurer are in Community Center in room 4 with 26 community members. Jenn Jones Deputy Treasurer and 12 community members attending via Zoom.us.
4. **Open Meeting Verification:** Mr Christensen noted that he had posted the meeting agenda at three locations in town on Saturday, March 9, 2024 before 6:30 pm.
5. **Citizen's Comments – Citizens are encouraged to share their concerns and ideas with the Board. Please limit your comments to five minutes or less.**

Alan Breck – Thanked the town for the house numbers on Dixon Road. Asked about update of citation issued on Peter Baltus property on Hwy 155 and Found Lake Road; going to trial end of March.

Bob Olson - Voiced opinion of clear cutting 200' from center line in Zoning Ordinance; property owner should have right to clear property as they desire.

Emilie Braunel, Library Director from Plum Lake Library – Gave synopsis of what is all available via the library and what is going on at the library.

Anne Small – Commends Emily for all the work she does at the Plum Lake Library. Plum Lake Library offers a lot to our community.

6. **Discussion /Action Items:**
  - a. **Approval of the DJ Justin Pitlik contract for the Independence Day Event on June 30, 2024.** Discussion by board. Motion by Swenson to approve the contract with DJ Justin Pitlik for St Germain Independence Day celebration for \$1000.00 with funds coming from room tax; second Ritter. Discussion: None. Motion passed by voice vote unanimously.
  - b. **Approval of town bills for payment.** Discussion by the board. Tim Clark would like to see a copy of bills for payment at each meeting. Motion by Mortag to approve town bills for payment as presented with additional; second by Swenson. Discussion: None. Motion passed by voice vote unanimously.
  - c. **Approval of past meeting minutes.** Motion by Swenson to approve the meeting minutes of February 22, 2024; second Mortag. Discussion: None. Motion passed by voice vote unanimously.
  - d. **Continuing discussion concerning a possible Outdoor Lighting Ordinance.** 83 comments have been received; 64% are not in favor of outdoor lighting. 29% are in favor of outdoor lighting, 7% did not indicate either way. In 2015 the state adopted Act 55 and Ted read part of that. Motion by Christensen to table the outdoor lighting ordinance indefinitely; second Cooper. Discussion: None. Motion passed by voice vote unanimously.
  - e. **Review availability of Class B liquor licenses.** Discussion by the board. Motion by Christensen to not sell any Class B liquor licenses to another municipality in Vilas County; second Cooper. Discussion: None. Motion passed by voice vote with four in the affirmative and one negative vote by Ritter.
  - f. **Changes to Chapter 7 Ordinance.** Discussion by the board to make changes as suggested from treasurer. Motion by Ritter to that Chapter 7 Ordinance be approved for adoption subject to public comment at the March 28 town board meeting; second Cooper. Discussion: None. Motion passed by voice vote unanimously.

- g. **First review of the Records Retention Ordinance.** Discussion by the board. Ordinance will reference the State Records Retention. Motion by Cooper to adopt Chapter 6 Record Retention Ordinance as presented; second Swenson. Discussion: None. Motion passed by voice vote unanimously.
  - h. **Changes to the Deputy Clerk/Treasurer Position.** Jenn Jones has been serving as joint deputy clerk/treasurer. She has made the decision to follow the deputy treasurer position.
  - i. **Non-Motorized Trail Committee's recommendation to replace deck and railing on one of the bridges.** Have been replacing boards periodically. Deck, railings and posts need to be replaced now. Funds in Bike and Hike to cover cost, around \$4200.00 with volunteers doing the work. Motion by Swenson to replace deck and railing on bridge on high line with work being done by members of Nonmotorized committee and funding from Bike and Hike; second Cooper. Discussion: None. Motion passed by voice vote unanimously.
  - j. **Golf Course Update.** Looking at opening driving range in the very near future. Working on updating irrigation system which encompasses a few years' work. Course held up well over the winter. Discussed temporary solution of keeping course watered by using water from pond with trash pumps and hose.
  - k. **Chief St. Germain Committee report and funds advancement prior to the end of fund raising.** Hoping for completion prior to June 1, 2024 with Memorial Day weekend the target. Approximately \$20,000 is needed. Fund raising has just started with clubs/organizations. Planning on a funding page and a booth at flea market. Motion by Ritter that we proceed with project up to \$25,000 from Community Develop to allow committee to do fundraising; second Cooper. Discussion: None. Motion passed by voice vote with four in the affirmative and one negative vote by Mortag.
  - l. **Approval of the Golf Course high volume well bid.** Received two bids; DMB Drilling for \$150,450.00 and Nehls and Webster for \$152,525.00. Discussion by the board. Hoping for completion by early June 2024. Christensen and Tim Gebhardt discussing hydrant out by road for fire department to use for water source. Potential change from not having a pitless adapter to a pitless adapter as need would be year round with fire department use. System could be modified at a later date. Motion by Christensen that the town board accept the offer of bid from DMB Drilling for the high volume well at golf course for \$150,450.00 to be paid for by golf course; second Swenson. Discussion: Is there an additional fee if goes beyond 115 feet? Christensen to verify prior to signing contract, if issue will bring back to board. Motion passed by voice vote unanimously.
  - m. **Replacement of the old pavilion in the Community Park and the pavilion at Vandervort Park.** Discussion by board. Hwy 70 pavilion to reuse concrete and rebuild similar to current structure. Vandervort Park to include concrete slab with pavilion on slab and a new structure. Both projects would total about \$300,000. Motion by Ritter to table until more information is available on funding; second Christensen. Discussion: None. Motion passed by voice vote unanimously.
7. **Adjourn to closed session in accordance with Section 19.85 (1) (c) of the Wisconsin Statutes to discuss employee wages, benefits and handbooks for the upcoming year 2024, DPW availability for the Independence Day event and Fire Department/Golf Course High Volume Wells. (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (e) Deliberating or negotiating the purchase of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.** Motion by Christensen at 8:15 to adjourn to closed session in accordance with Section 19.85 (1) (c) of the Wisconsin Statutes to discuss employee wages, benefits and handbooks for the upcoming year 2024, DPW availability for the Independence Day event and Fire Department/Golf Course High Volume Wells; second XX. Discussion: None. By roll call vote: Swenson – yes, Cooper – yes, Christensen – yes, Ritter – yes, Mortag – yes.
8. **Reconvene to open session to take such action as the Board deems appropriate, following consideration given in closed session.** Motion by Ritter at 9:38 to reconvene to open session; second Cooper. Discussion: None. Motion passed by voice vote unanimously.

Motion by Christensen to update DPW handbook with the change regarding Independence Day town event with DPW personnel paid out of the normal expense account for additional Independence Day wages; second Mortag. Discussion: None. Motion passed by voice vote unanimously.

9. **Adjourn** Mr Christensen adjourned the meeting at 9:40 pm.

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Town Clerk

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Chairman

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Supervisor #1

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Supervisor #2

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Supervisor #3

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Supervisor #4